

PERFORMANCE STANDARDS

For Admission, Progression, and Graduation in the Dental Assisting Technology and Management AS Degree

Successful participation and completion the Dental Assisting Technology and Management AS Degree program requires that an applicant be able to meet the demands of the program. AS degree students must be able to perform academically in a safe, reliable, and efficient manner in classrooms, laboratory and clinical situations. The student must also demonstrate behaviors, skills, and abilities to be in compliance with legal and ethical standards as set forth by the American Dental Assistants Association Code of Ethics.

All Florida Dental Assisting Programs are committed to the principle of diversity. This program is open to all qualified individuals who apply and complies with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. Throughout the program, students will be acquiring the fundamental knowledge, attitudes, skills and behaviors that will allow them to successfully complete the program of study and to function as dental assisting specialists in a variety of settings. Those attitudes, behaviors, and skills that a person working as a dental assisting specialist must possess to practice safely on the job are reflected in the standards that follow.

Students working toward an AS degree in Dental Assisting Technology and Management must be able to meet these minimum standards, with or without reasonable accommodation, for successful completion of their formal training.

STANDARD	GENERAL PERFORMANCE STATEMENT	ESSENTIAL FUNCTION
Motor Skills	<p><i>With or without reasonable accommodation, the student should be able to:</i></p> <p>1) For the education option: Demonstrate the ability to execute motor movements reasonably required to teach students in the classroom, laboratory, or clinical setting.</p> <p>2) For the marketing option: Demonstrate the ability to execute motor movements reasonably required to give oral presentations of dental products, talk to small groups of people, and set up educational product models and displays.</p> <p>3) For the dental practice management option: Demonstrate the ability to function as an effective office manager who can move adequately about the dental office and laboratory.</p>	<p><i>IT IS REQUIRED THAT THE STUDENT:</i></p> <p>Be independent in mobility to move around the classroom, laboratory, office, and the clinical operatory.</p> <ul style="list-style-type: none"> - Move adequately to be able to teach students, sell dental products, or manage a dental practice. - Be able to manipulate teaching materials, models and displays, and business office machines and materials.

Visual	<p><i>With or without reasonable accommodation, the student should be able to:</i></p> <p>Demonstrate visual acuity and perception sufficient to perform successfully as a student and to either teach students, market dental products, or manage a dental practice.</p>	<p>IT IS REQUIRED THAT THE STUDENT:</p> <p>Observe lectures and laboratory demonstrations.</p> <ul style="list-style-type: none"> - Receive information via visual observation needed to organize materials for educational purposes, the selling of dental products, or the management of a dental practice.
Hearing	<p>Demonstrate functional use of hearing to acquire and mentally process information needed for communication when performing as a student, teaching students, selling dental products, or managing a dental practice.</p>	<p>Hear and obtain appropriate course information from faculty and peers and to process this information for use in one of the specialty options.</p>
Self Care	<p>Demonstrate the ability to maintain general good health and self-care in order not to jeopardize the health and safety of self and individuals with whom one interacts within the academic and clinical setting.</p>	<p>Maintain personal hygiene.</p> <ul style="list-style-type: none"> - Demonstrate safety habits and work area neatness. - Comply with industry health and safety standards, OSHA guidelines, and material safety data. - Maintain a lifestyle that is consistent with one's educational and professional requirements.
Communicate Effectively	<p>Demonstrate the ability to communicate clearly with other health professionals, faculty, students, community or professional groups, and colleagues. Communication includes: verbal and non-verbal expression, reading, writing, computation, and computer skills.</p>	<p>Participate in traditional class or online group discussions, the delivery and receiving of information, and respond to questions from a variety of sources.</p> <ul style="list-style-type: none"> - Apply appropriate reading, writing, speaking, new media, and active listening skills to express information, ideas, and opinions. - Use appropriate technology that supports or facilitates communication. - Communicate effectively, appropriately, and professionally in verbal, non-verbal, and written forms.
Work Cooperatively	<p>Demonstrate the ability to relate to others and to cooperate with people from a variety of social, emotional, intellectual, religious, and cultural backgrounds.</p>	<p>IT IS REQUIRED THAT THE STUDENT:</p> <p>Develop a concern for others, such as classmates, peers, staff, patients, and faculty.</p> <ul style="list-style-type: none"> - Cooperate with others and be able to work as a team member. - Acquire the ability to maintain poise and flexibility in stressful or changing conditions. - Recognize and respond appropriately to individuals of all ages, genders, races, sexual preferences, socio-economic, religious, and cultural backgrounds. - Demonstrate the ability to act cooperatively and effectively in a diverse environment. - Demonstrate respectful interpersonal skills when working with others. - Provide and accept constructive feedback.

		<ul style="list-style-type: none"> - Contribute to a group with ideas, suggestions, and effort.
Think Critically and Solve Problems	Demonstrate critical thinking and ethical decision making ability under a variety of conditions.	<p>Apply critical thinking processes to solve work related problems in the classroom, in a professional setting, and in a clinical setting.</p> <ul style="list-style-type: none"> - Exercise sound, problem solving decisions in class, laboratory, and clinical situations. - Demonstrate the ability to research, evaluate, interpret, synthesize, and apply knowledge across contexts. - Demonstrate the integration of culturally and aesthetically-based knowledge and understanding of problem-solving activities. - Demonstrate the integration of mathematically and scientifically-based knowledge and understanding into problem-solving activities.
Process Information	Demonstrate the ability to handle multi-tasks simultaneously and to operate in a logical, sequential, and orderly manner.	<p>Organize required classroom assignments, laboratory work, and extra-curricular activities each semester into a realistic workable schedule that will facilitate student learning and success.</p> <ul style="list-style-type: none"> - Identify, locate, and use appropriate technology and informational tools for research purposes. - Gather required information. - Select, synthesize, and organize information. - Evaluate and document sources.
Model Ethical and Civic Responsibility	Demonstrate a positive attitude toward learning and functioning as a dental assisting specialist.	<p>Demonstrate initiative, motivation and a willingness to learn.</p> <ul style="list-style-type: none"> - Accept responsibility for his/her learning. - Demonstrate respect for the rights, views, and work of others. - Exhibit personal and academic honesty. - Exhibit responsibility in personal, civic, professional, and educational environments.

If a student cannot demonstrate the skills and abilities identified above, it is the responsibility of the student to request an appropriate accommodation. The Program will provide reasonable accommodation as long as it does not fundamentally alter the nature of the program offered and does not impose an undue hardship such as those that cause a significant expense, difficulty or are unduly disruptive to the educational process.

DATE: _____

I, _____ have read and understand the Essential Functions outlined above as performance standards necessary for being a student in the program and a success in the Dental Assisting Technology and Management AS degree work environment after graduation.