

Meeting Minutes

## Office of Undergraduate Research

### Funding Review Board

Date: January 7, 2016

Location: M2-103

Attendees: Dr. Ashley Spring, Scott Heber, ShaunaLee Martin, Dr. Susan Styron, Dr. Arlene Walker-Adams, Dr. Zhengrong Li, Dr. Annmarie Waite

- I. Board member introductions
- II. Role of the OUR Funding Review Board
- III. Current status of funding
  - a. Total \$3000 from Melbourne SGA for 2015-2016
    - i. Hope higher funding in future semesters
  - b. Set aside from annual budget
    - i. FL Undergraduate Research Symposium (co-directors)
    - ii. FURC (faculty and students)
  - c. Spent in fall 2015
    - i. \$531.00 OUR Signage (covered by Melbourne campus budget)
    - ii. \$533.03 research supplies
    - iii. Expected costs in spring 2016: \$500
- IV. Current funding requests: none
- V. Upcoming events
  - a. Florida Undergraduate Research Conference (FURC) February 26-27, 2016 University of Tampa
  - b. February 2018 Eastern Florida State College- Melbourne
- VI. Next meeting
  - a. Most funding requests discussed and voted by the board via email
  - b. Next face-to-face meeting scheduled for fall 2016