

Eastern Florida State College

OUR Funding Review Board Fall 2020 Meeting Minutes

The virtual board meeting convened November 19, 2020 at 4 p.m. via Microsoft Teams.

Attendees: Dr. Susan Styron, David Shedrow, Rhonda Rye, Beverly Payne, Dr. Elinda Steury, Scott Herber, Dr. Zhengrong Li, Dr. Kim Scalise, and Mary Garrett.

I. Call to Order

- A. Mary Garrett called the meeting to order at 4 p.m.
- B. M. Garrett introduced the newest board member, Dr. Kim Scalise, Nursing faculty, Melbourne campus. Board members welcomed Dr. Scalise and shared brief introductions to include their EFSC affiliations.

II. Approval of Minutes of Previous Meeting

- A. Board members reviewed the November 21, 2019 meeting minutes.
- B. M. Garrett asked for a motion to approve minutes. S. Herber so moved. D. Shedrow seconded the motion. The motion carried with all attendees voting in favor of minutes approval.

III. Current Status of Funding

- A. M. Garrett indicated the OUR provided \$1,749.06 in funding for five activities as follows:
 - 1. Conference travel for one student and OUR coordinator to the 2020 Florida Undergraduate Research Conference at Florida Gulf Coast University.
 - 2. Three registrations (two students, one faculty mentor) in the Human Research Participants Training online course. Students with intentions to pursue research that involves human subjects must complete a Human Research Participants Training course before submitting their research proposal for review by the Institutional Review Board. Both the student and mentor must show proof of completing human research training.
 - 3. One student registration for Florida Academy of Sciences. Later refunded as event cancelled due to COVID-19.
 - 4. Four students and one faculty chaperone to attend Posters at the Capitol in Tallahassee.
 - 5. One student travel to attend Florida Undergraduate Research Leadership Summit at the University of Florida.
- B. Dr. Steury asked about the funding award maximums for students and the available budget for student projects. M. Garrett replied the current funding per student project is \$200, and the OUR budget's current balance. This balance supports funding requests for student research projects and travel. Dr. Handfield approves travel funding requests from students to attend a conference to present their research and mentors to accompany their research students.
- C. The OUR processes student project funding requests and forward proposals to board members to review, discuss and vote on via email.

III. Board Discussions – Old Business

- A. Rhonda Rye will follow-up with Dr. Handfield regarding the Canvas shell request and share status at the next board meeting.
- B. Board members continue to request a board meeting date later in the term as their schedules change each semester. The OUR coordinator will continue to send a Doodle Poll to board members to determine a feasible date and time for board meetings.

IV. New Business

M. Garrett stated no introduction of new business for board discussion.

V. Announcements

- A. The Fall 2020 Virtual Undergraduate Research Exhibition opens November 23, where the EFSC community and the general public can browse submissions at the EFSC website.
- B. The 2021 Virtual Florida Undergraduate Research Conference is February 26-27 and hosted by Florida State University and Florida Undergraduate Research Association.

VI. Adjournment

The Fall 2020 OUR Board Meeting adjourned at 4:35 p.m.