

Eastern Florida State College

OUR Funding Review Board Fall 2019 Meeting Minutes

Meeting convened November 21, 2019 at 2:30 p.m. in the OUR, M-103

Attendees: Dr. Susan Styron, David Shedrow, Rhonda Rye, Beverly Payne, Dr. Elinda Steury, Scott Herber, Dr. Zhengrong Li, Dr. Ashley Spring, Mary Garrett

I. Board member introductions

II. Spring 2019 meeting minutes approval

- a. Board members reviewed minutes from Spring 2019 board meeting.
- b. David Shedrow made a motion to approve minutes. Dr. Susan Styron seconded the motion. Motion approved.

III. Current status of funding

- a. Budget monies are available to support student research requests per board approvals.
- b. Expenditures for the fall term included travel for Scott Herber and Mary Garrett to attend the 2019 Florida Statewide Symposium at the University of Central Florida from October 25 to 26 and mileage reimbursements to Mary Garrett for fall campus visits.
- c. The OUR currently has no research funding requests from students. Funding requests will continue to be sent to board members via email for discussion and voting.

IV. Board discussions

- a. Rhonda Rye suggested we use a Canvas shell to conduct meetings and communicate with board members. Board members agreed this was a good recommendation; however, it was noted the Office of Undergraduate Research is a direct report office to the Melbourne Campus Provost. Therefore, we should consult her before proceeding to request the Canvas shell from Information Technology (IT). Rhonda Rye agreed to contact Dr. Handfield to discuss.
- b. Discussion about scheduling the next board meeting date did not conclude with a definite date. Board members requested the next board meeting take place later in the term so that more information about projects and events are available for discussion during the meeting.

IV. Announcements

- a. Posters at the Capitol, a new initiative hosted by the Florida Undergraduate Research Association in Tallahassee, February 9-10.
- b. Florida Undergraduate Research Conference at Florida Gulf Coast University, February 21-22.

Meeting adjourned at 3:15 PM.