



Academic Service-Learning Courses

Community Involvement (SOW 2054), Human Service Experience (SOW 1051, 1052, 1053)

NOTE: Students may **drop** Human Service Experience courses up to three days after course registration date.

Service-Learning Course Components/Options

Offered by instructors within the course for extra credit or as a substitute for an assignment.

Service-Learning Field Studies 4th/5th Credit Options

Opportunity to earn an extra credit hour, offered by instructors within the course you are enrolled in.

Fall Terms (Deadline Dates)	CSLCE Deadline Dates
16-Weeks–August 16–December 10 Last day to register for Service-Learning courses: September 23	<u>Release from Liability form (RFL):*</u> Thurs, October 28 <u>Placement Confirmation form:</u> Thurs, October 28 <u>SHOAT Hour Log form:</u> Thurs, November 18
12-Weeks Session I–August 16–November 5 Last day to register for Service-Learning courses: September 23	<u>Release from Liability form (RFL):*</u> Thurs, October 14 <u>Placement Confirmation form:</u> Thurs, October 14 <u>SHOAT Hour Log form:</u> Thurs, October 21
8-Week Minimester A–August 16–October 8 Last day to register for Service-Learning courses: October 7	<u>Release from Liability form (RFL):*</u> Thurs, September 16 <u>Placement Confirmation form:</u> Thurs, September 16 <u>SHOAT Hour Log form:</u> Thurs, September 23
12-Weeks Session II–September 13–December 10 Last day to register for Service-Learning courses: October 14	<u>Release from Liability form (RFL):*</u> Thurs, November 4 <u>Placement Confirmation form:</u> Thurs, November 4 <u>SHOAT Hour Log form:</u> Thurs, November 18
8-Week Minimester B–October 11–December 10 Last day to register for Service-Learning courses: November 4	<u>Release from Liability form (RFL):*</u> Thurs, October 28 <u>Placement Confirmation form:</u> Thurs, October 28 <u>SHOAT Hour Log form:</u> Thurs, November 18

A \$50 late registration fee for students who are dropped for insufficient or no payment with registration in future parts of term or who register after fee due date. All fees must be received on the fee due date noted. After that date, fees are due immediately after registration. If financial assistance is less than tuition and fees, students are responsible for paying the difference.

Please be aware that there are limitations in dropping Field Study courses, ensure you have the time to complete the service-learning hours within the semester before registering.

*Students MUST complete an RFL form to participate in service-learning activities. NO SERVICE-LEARNING HOURS WILL BE RECORDED ON STUDENT TRANSCRIPTS WITHOUT A COMPLETED RFL ON FILE.

IMPORTANT: Instructors' syllabus/deadline dates take precedence over deadlines identified above -Community Involvement (SOW 2054), Human Service Experience (SOW 1051, 1052, 1053) & 4th/5th Credit Options (Field Studies).

Example of Service-Learning

- Student Service-Learners must do the requisite number of service hours for each service-learning option or service-learning course. Hours completed for one class cannot be used for another class.

For example:

SLS course assignment (component) requires 10 hours

Service-Learning (4 credit option) requires 20 hours

Total Hours 30 hours

- Although faculty and CSLCE set minimum service hour requirements, community partners have their own requirements. Contact your placement site for their orientation/training and hour commitment requirements.
- Orientation/training hours/club meetings are not counted for service hour requirements

Seminar Dates for Field Studies 4th/5th Credit Options Courses

Students registered for Field Studies 4th/5th Credit Options Courses are **required** to attend a reflection seminar presented by the Center for Service-Learning and Civic Engagement. Students may attend a seminar on any date that fits their schedule.

Reflection Seminars

<u>Campus</u>	<u>Location</u>	<u>Date</u>	<u>Time</u>
Palm Bay	Building 1, Room 120	Tuesday, November 2	12:30 to 1:30 pm
Palm Bay	Building 1, Room 120	Wednesday, November 3	1-2 pm
Melbourne	Building 10, Room 206	Tuesday, November 2	2-3 pm
Melbourne	Virtual-Max 10 students	Wednesday, November 3	3-4 pm
Melbourne	Building 10, Room 206	Thursday, November 4	5-6 pm
Cocoa	Virtual-Max 10 students	Tuesday, November 2	2-3 pm
Cocoa	Building 12, Room 305	Wednesday, November 3	1-2 pm
Cocoa	Building 12, Room 305	Thursday, November 4	12:15-1:15 pm
Titusville	Building 1, Room 141B	Tuesday, November 2	12:15-1:15 pm
Titusville	Building 1, Room 141B	Wednesday, November 3	1-2 pm